

VETERANS PREFERENCE INFORMATION



The following papers must be filed with this office upon submission of your application in order to receive Veterans Preference credit on an Open Competitive examination as provided in the Laws and Rules of the Personnel Board.

Please label related attachments as "Veterans Preference." If multiple documents are related to Veterans Preference, label as "Veterans Preference 1," "Veterans Preference 2," etc.

- (1) For the 5 points Veterans Preference, the last DD214, or the Honorable Discharge Certificate from the last active service.
- (2) For the 10 points Disabled Veterans Preference, the last DD214, and a letter from the Veterans Administration dated within the past year stating the percentage of disability, or a letter of disability from the Veterans Administration dated within the past year. (Disability Percentage of MORE than 10% is required).
- (3) For the 10 points for spouse of a Disabled Veteran (provided said Veteran is not now nor has been gainfully employed within three months just prior to the date of application), a copy of the marriage certificate and all of the papers required for numbers (1) and (2) above.
- (4) For the 10 points for Widow/Widower of a War Veteran, a copy of the spouse's death certificate as well as all of the papers required in numbers (1) and (3) listed above.

For questions relating to Veterans Preference, please contact the Examinations Department at certifications@personnelboard.org.