

Mobile County Personnel Board Agenda
26 – 36TH Session of the Board
Tuesday, September 15, 2026 – 1:00p.m.
Work Session

Call to Order

Determination of a Quorum

Adoption of the Agenda

Work Session

1. Appeals

Discussion of pending Circuit Court appeals.

2. Director's Report

3. Adjournment

Mobile County Personnel Board Agenda
26 – 37TH Meeting of the Board
Tuesday, September 15, 2026 – 1:30 p.m.

Notice: Unless otherwise noted, votes will be taken on each item at this meeting.

Call to Order

Invocation

Determination of a Quorum

Adoption of the Agenda Vote

1. Department Operating Expenses Vote

2. Meeting Minutes Approval Vote

A. 26 – 34TH Work Session held September 1, 2026,

B. 26 – 35TH Meeting held September 1, 2026.

3. Public Hearing Comments

4. Board Action Items Vote

A. Mobile County Commission

1. Adoption of the attached specification for the Public Affairs and Community Services Clerk – Mobile County,

2. Adoption of Salary Grade 9 for the classification of Public Affairs and Community Services Clerk – Mobile County,

3. Creation of one (1) full-time position of Public Affairs and Community Services Clerk - Mobile County for the County Administration Miscellaneous #2 Department.

B. Mobile County Probate Court

1. Adoption of the attached specification for the classification of Elections Specialist II,

2. Adoption of Salary Grade 13 for the classification of Elections Specialist II,

3. Creation of three (3) positions for the classification of Elections Specialist II for the Mobile County Probate Court,

4. Amendment of the attached specification, in title and body, for the classification of Elections Specialist I.

C. Mobile County Revenue Commission

1. Adoption of the attached specification for the classification of Property Tax Specialist I,

2. Adoption of Salary Grade 10 for the classification of Property Tax Specialist I,

3. Creation of 15 positions of Property Tax Specialist I for the Mobile County Revenue Commissioner I Department,

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4. Reclassification of nine (9) employees from Fiscal Clerk I to the classification of Property Tax Specialist I, as listed on the submitted documents, effective September 26, 2026,
 5. Reclassification of six (6) employees from Office Assistant I to the classification of Property Tax Specialist I, as listed on the submitted documents, effective September 26, 2026,
 6. Adoption of the attached specification for the classification of Property Tax Specialist II,
 7. Adoption of Salary Grade 12 for the classification of Property Tax Specialist II,
 8. Creation of nine (9) positions of Property Tax Specialist II for the Mobile County Revenue Commissioner I Department,
 9. Creation of one (1) position of Property Tax Specialist II for the Mobile County Revenue Commissioner II Department,
 10. Reclassification of three (3) employees from Fiscal Clerk II to the classification of Property Tax Specialist II, as listed on the submitted documents, effective September 26, 2026,
 11. Reclassification of seven (7) employees from Office Assistant II to the classification of Property Tax Specialist II, as listed on the submitted documents, effective September 26, 2026.
 12. Adoption of the attached specification for the classification of Property Tax Specialist III,
 13. Adoption of Salary Grade 14 for the classification of Property Tax Specialist III,
 14. Creation of four (4) positions of Property Tax Specialist III in the Mobile County Revenue Commissioner I Department,
 15. Reclassification of four (4) employees from Office Assistant III to the classification of Property Tax Specialist III, as listed on the submitted documents, effective September 26, 2026.
- D. Mobile Area Water and Sewer System
1. Adoption of the attached specification for the classification of SCADA Systems Technician Assistant,
 2. Adoption of Salary Grade 11 for the classification of SCADA Systems Technician Assistant,
 3. Creation of one (1) full-time position of SCADA Systems Technician Assistant,
 4. Adoption of the attached specification for the classification of SCADA Systems Technician II,

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5. Adoption of Salary Grade 18 for the classification of SCADA Systems Technician II,
6. Creation of one (1) position of SCADA Systems Technician II,
7. Amendment of the attached specification, in title and body, for the classification of SCADA Communications Technician to SCADA Systems Technician I,
8. Adoption of the attached specification for the classification of Customer and Community Relations Coordinator,
9. Adoption of Salary Grade 17 for the classification of Customer and Community Relations Coordinator,
10. Creation of one (1) position of Customer and Community Relations Coordinator for the Mobile Area Water and Sewer System.

E. City of Chickasaw

Approval to amend its current 1-hour leave increment requirement to the new 30-minute leave increment, retroactively effective September 26, 2026.

5. Board Member Announcements/Discussion
6. Adjournment