

**Mobile County Personnel Board Agenda**  
**25 – 28<sup>TH</sup> Session of the Board**  
**Tuesday, October 7, 2025 – 1:00p.m.**  
**Work Session**

Call to Order

Determination of a Quorum

Adoption of the Agenda

Work Session

1. Director's Report
2. Appeals
  - A. Reschedule the appeal from suspension filed by Fire Service District Chief with the City of Prichard Fire Department, originally rescheduled for September 25, 2025. The proposed date is Thursday, December 4, 2025, at 1:00 p.m.
  - B. Reschedule the appeal from suspension filed by Fire Service District Chief with the City of Prichard Fire Department, originally rescheduled for September 30, 2025. The proposed date is Thursday, December 11, 2025, at 1:00 p.m.
  - C. Have the Board set a date for the appeal from demotion filed by Public Service Worker I with the Mobile Area Water and Sewer System. The proposed date is Tuesday, January 20, 2026, at 1:30 p.m.
  - D. The Director reports receipt of the notice of appeal to Circuit Court filed by Gordon Armstrong, Attorney for C. Rogers, regarding the Order of the Personnel Board rendered September 9, 2025.
  - E. The Director reports receipt of the notice of appeal to Circuit Court filed by Grant Gibson, Assistant City Attorney, regarding the Order of the Personnel Board for K. Andrews, rendered September 16, 2025.
3. Adjournment

**Mobile County Personnel Board Agenda**  
**25 – 29<sup>TH</sup> Meeting of the Board**  
**Tuesday, October 7, 2025 – 1:15p.m.**

**Notice: Unless otherwise noted, votes will be taken on each item at this meeting.**

Call to Order

Invocation

Determination of a Quorum

Adoption of the Agenda Vote

1. Department Operating Expenses Vote

2. Meeting Minutes Approval Vote

A. 25 – 26<sup>TH</sup> Work Session of the Board held September 16, 2025,

B. 25 – 27<sup>TH</sup> Meeting of the Board held September 16, 2025,

C. 25 – 19<sup>TH</sup> Hearing of the Board held September 16, 2025,

D. 25 – 21<sup>ST</sup> Hearing of the Board held October 2, 2025.

3. Public Hearing Comments

4. Board Action Items Vote

A. Mobile County Commission

1) Approval to grant a 2.5% cost-of-living increase for all County employees, effective October 11, 2025,

2) Adoption of the attached specification for Human Resources Information Systems Analyst,

3) Adoption of Salary Grade 21 for the classification of Human Resources Information Systems Analyst,

4) Creation of one (1) position for Human Resources Information Systems Analyst in the Administration Miscellaneous #2 Department.

B. Mobile County Sheriff's Office

1) Adoption of the attached specification for the classification of Sheriff's Major,

2) Adoption of Salary Grade 23 for the classification of Sheriff's Major,

3) Creation of one (1) position of Sheriff's Major.

C. City of Mobile

1) Adoption of the attached specification for the classification of Curator of Collections – Registrar,

2) Adoption of Salary Grade 19 for the classification of Curator of Collections – Registrar,

3) Creation of one (1) position of Curator of Collections – Registrar in the Mobile Museum of Art Department,

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- 4) Adoption of the attached specification for the classification of Assistant Museum Guard Supervisor,
- 5) Adoption of Salary Grade 12 for the classification of Assistant Museum Guard Supervisor,
- 6) Creation of one (1) position of Assistant Museum Guard Supervisor in the Mobile Museum of Art Department,
- 7) Amendment of the attached specification for the classification of Museum Guard Supervisor,
- 8) Amendment of Salary Grade 12 to Salary Grade 14 for the classification of Museum Guard Supervisor,
- 9) Reclassification of one (1) incumbent as the only eligible employee, in the classification of Museum Guard Supervisor, effective October 18, 2025.
- 10) Adoption of the attached specification for the Director of Performance and Improvement,
- 11) Adoption of Salary Grade 24 for the classification of Director of Performance and Improvement,
- 12) Creation of one (1) position of Director of Performance and Improvement in the Special Projects Department,
- 13) Adoption of the attached specification for Service Designer,
- 14) Adoption of Salary Grade 21 for the classification of Service Designer,
- 15) Creation of one (1) position for Service Designer in the Special Projects Department,
- 16) Adoption of the attached specification for the Performance Analyst,
- 17) Adoption of Salary Grade 20 for the classification of Performance Analyst,
- 18) Creation of one (1) position of Performance Analyst in the Special Projects Department,
- 19) Adoption of the attached specification for Senior Curator,
- 20) Adoption of Salary Grade 21 for the classification of Senior Curator,
- 21) Creation of one (1) position for Senior Curator in the Mobile Museum of Art Department.

**D. City of Prichard**

- 1) Adoption of the classification of Environmental Enforcement Manager,
- 2) Adoption of Salary Range 51 for the classification of Environmental Enforcement Manager,
- 3) Creation of one (1) position of classification of Environmental Enforcement Manager,

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- 4) Adoption of the classification of Finance Director,
- 5) Adoption of Salary Range 54 for the classification of Finance Director,
- 6) Creation of one (1) position of Finance Director,
- 7) Adoption of the classification of Comptroller,
- 8) Adoption of Salary Range 53 for the classification of Comptroller,
- 9) Creation of one (1) position of Comptroller,
- 10) Reclassification of one (1) employee as listed on the submitted documents from the classification of Community Activities Supervisor to Recreation Superintendent, with no change in pay, retroactively effective May 31, 2025.

E. Mobile County Emergency Management Agency

Approval to grant a 2.5% cost-of-living increase for all agency employees, effective October 4, 2025.

F. Mobile Public Library

Reclassification under Rule 10.18 of A. Crabtree, Office Assistant I, part-time to full-time, effective November 2, 2025.

G. Utilities Board of the City of Bayou La Batre

Approval to extend the current pay table beyond Step T for six (6) additional steps to Step Z for a total of a 26 – step pay table for all classifications, effective October 4, 2025.

5. Board Member Announcements/Discussion
6. Adjournment