

Mobile County Personnel Board Agenda
25 – 2ND Meeting of the Board
Tuesday, February 4, 2025 – 1:00p.m.

Notice: Unless otherwise noted, votes will be taken on each item at this meeting.

Call to Order

Invocation

Determination of a Quorum

Adoption of the Agenda Vote

Director Updates

1. Department Operating Expenses Vote

2. Meeting Minutes Approval Vote

25 – 1ST Meeting of the Board held January 7, 2025.

3. Public Hearing Comments

4. Board Action Items Vote

A. Mobile County Probate Court

Board to ratify the Director's approval of the promotion under Rule 9.6 of the only eligible employee, M. King, Chief Deputy Clerk – Probate Court, to the classification of Chief Clerk – Probate Court, retroactively effective January 20, 2025. Per state law, Probate Court must have a Chief Clerk in place at all times, necessitating administrative action prior to the Board meeting.

B. City of Mobile

1. Reclassification of one (1) employee listed on the submitted documents from the classification of Firefighter to the classification of Firemedic, retroactively effective 1/11/25,

This employee in the Firefighter classification is the only eligible employee with newly obtained Paramedic credentials. If there are more eligible employees with Paramedic credentials than available positions at any time in the future, the Mobile County Civil Service will work with the City of Mobile for a competitive promotional process,

2. Adoption of the classification of Investigator – Office of Professional Responsibility (OPR) with a one-year working test period,

3. Adoption of the attached specification for the classification of Investigator – Office of Professional Responsibility (OPR),

4. Adoption of Salary Grade 22 in the City of Mobile Pay Plan AF-0004 for the classification of Investigator – Office of Professional Responsibility (OPR),

5. Adoption of the classification of Director of the Office of Professional Responsibility with a one-year working test period,

6. Adoption of the attached specification for the classification of Director of the Office of Professional Responsibility,

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7. Adoption of Salary Grade 26 in the City of Mobile Pay Plan AF-0004 for the classification of Director of the Office of Professional Responsibility,
8. Approval to blanket in the department of the Office of Professional Responsibility employees currently serving in these positions as outlined in the submitted documentation as follows:
 - a. Three (3) positions of Investigator – Office of Professional Responsibility,
 - b. One (1) position of Director of the Office of Professional Responsibility,
9. Adoption of the classification of Paralegal I – City of Mobile,
10. Adoption of the attached specification for the classification of Paralegal I – City of Mobile,
11. Adoption of Salary Grade 16 for the classification of Paralegal I – City of Mobile,
12. Creation of one (1) position of Paralegal I – City of Mobile,
13. Adoption of the classification of Paralegal II – City of Mobile,
14. Adoption of the attached specification for the classification of Paralegal II – City of Mobile,
15. Adoption of Salary Grade 18 for the classification of Paralegal II – City of Mobile,
16. Creation of one (1) position of Paralegal II – City of Mobile.

C. City of Chickasaw

Reclassification under Rule 10.18 of C. Wilson, Police Officer, part-time to full-time, effective February 5, 2025.

D. Mobile Civil Service

In view of the regular board meeting in March falling on Mardi Gras, Tuesday, March 4, 2025, the Director recommends that it be rescheduled for 1:00 p.m., Thursday, March 6, 2025.

5. Appeals

Have the Board set new dates for the following appeals:

- A. Approved continuance on the appeal from dismissal filed by D. Matthews vs. City of Mobile. The new proposed date is set for Thursday, April 3, 2025, at 1:00p.m.
- B. Approved continuance on the appeal from dismissal filed by W. Topping vs. Mobile County Sheriff's Office. The new proposed date is set for Thursday, March 6, 2025, at 1:00p.m.
- C. Approved continuance on the combined appeal from disciplinary action filed by J. Rios vs. City of Prichard. The new proposed date is set for Thursday, March 27, 2025, at 1:00p.m.

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- D. Approved continuance on the appeal from dismissal filed by S. Herrington vs. Town of Mount Vernon. The new proposed date is set for Thursday, April 24, 2025, at 1:00p.m.
 - E. Public hearing on the appeal from dismissal filed by T. Sullivan, former Public Service Worker I with the City of Mobile Public Services – Maintenance Department. The proposed date is set for Thursday, May 1, 2025, at 1:00p.m.
 - F. Public hearing on the appeal from dismissal filed by D. King, former Public Service Worker I with the City of Mobile Facilities Maintenance Department. The proposed date is set for Thursday, May 8, 2025, at 1:00p.m.
 - G. Public hearing on the appeal from suspension filed by D. Curry, Equipment Operator II with the Mobile County Engineering & Public Works #98 Department. The proposed date is set for Thursday, May 15, 2025, at 1:00p.m.
- 6. Board Member Announcements/Discussion
 - 7. Adjournment