

Mobile County Personnel Board Agenda
23 – 19TH Meeting of the Board
Tuesday, October 3, 2023 – 1:00p.m.

Notice: Board Action Items will be held on each item under Section Five below.

Votes will be taken on each item under Section Five at this meeting.

Call to Order

Invocation

Determination of a Quorum

Adoption of the Agenda

Vote

Director Updates

1. Department Operating Expenses (001)

Vote

2. Meeting Minutes Approvals

Vote

A. 23 – 18TH Meeting held September 19, 2023, (002 - 003)

B. 23 – 11TH Hearing held September 26, 2023. (004)

3. Jurisdictional Requests

Vote

A. The following jurisdictions request approval to grant cost-of-living increases or pay raises:

1. Mobile County Commission for all County employees, as specified on the submitted document, effective at the beginning of the next pay period, October 14, 2023, (005)

2. City of Mobile, as specified on the submitted document, effective at the beginning of the next pay period, October 7, 2023, (006)

3. Mobile County Emergency Management Agency for employees, as specified on the submitted document, effective at the beginning of the next pay period, October 7, 2023, (007)

4. Mobile Public Library for all Library employees, as specified in the submitted document, effective at the beginning of the next pay period, October 8, 2023. (008)

B. The Mobile County Health Department requests approval to grant a one-time bonus to employees as specified on the submitted document, effective retroactively on August 12, 2023. (009)

C. Have the Board ratify the amendment of Board Policy #172, MCPB Meeting and Hearing Times, effective September 19, 2023. (010)

4. Public Hearings

Comments

5. Board Action Items

Action/Vote

A. City of Prichard

Amendment of Salary Range 47 to 49 for the classification of Human Resources Coordinator.

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B. City of Chickasaw

1. Promotion under Rule 9.6 of J. Beck, Firefighter to Firefighter – Driver, effective retroactively September 16, 2023, as the only eligible employee, (011)
2. Promotion under Rule 9.5 of C. Richardson, Police Lieutenant to Police Captain, effective retroactively September 16, 2023, as the only eligible employee. (012)

C. Mobile Area Water and Sewer System

Amendment of Salary Grade 17 to 18 for the classification of Public Service Supervisor II. (013 - 014)

D. Mobile County Health Department

1. Adoption of the specification for the classification of Buyer III - MCHD, (015 - 019)
2. Adoption of Salary Grade 18 for the classification of Buyer III - MCHD,
3. Creation of one (1) position of Buyer III – MCHD.

E. Water Works and Sewer Board of the City of Prichard

1. Adoption of the classification of Utility Clerk, (020 - 021)
2. Adoption of Salary Grade 8 for the classification of Utility Clerk,
3. Creation of two (2) positions of Utility Clerk,
4. Reclassification under Rule 4.4 of B. Wilkerson, Public Service Worker I to Utility Clerk, effective at the beginning of the next pay period, October 7, 2023, with no change in salary,
5. Adoption of the classification of Chief Treatment Plant Operator,
6. Adoption of Salary Grade 18 for the classification of Chief Treatment Plant Operator,
7. Creation of one (1) position of Chief Treatment Plant Operator.

F. Mobile Public Library

Promotion under Rule 9.5 of E. Alfred, Library Associate I in Division 215 – Library Administration to Library Associate II in Division 241 – Grand Bay Library, effective at the beginning of the next pay period, October 8, 2023, as the only eligible employee. (022)

6. Appeals

A. Have the Board reschedule dates concerning the following postponed appeals:

1. Ratify continuance filed by Edward Smith, Attorney for Appellant, concerning the appeal from dismissal for M. Martin, former Fiscal Services Manager I vs. Mobile County Sheriff's Office. The new proposed date is set for Thursday, November 9, 2023, at 1:30 p.m.

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2. Ratify continuance filed by Michael Linder, Attorney for Mobile Area Water and Sewer System, concerning the appeal from dismissal for M. Garron, former Equipment Operator II. The new proposed date is set for Thursday, October 12, 2023, at 1:00 p.m.
3. Ratify continuance filed by Scott Hetrick, Attorney for the Mobile County Revenue Commission, concerning the appeal from dismissal for C. Rooks, former Property Appraiser II. The new proposed date is set for Tuesday, October 31, 2023, at 1:00 p.m.
- B. Have the Board set a date for a public hearing concerning the appeal from suspension filed by M. Gould, Equipment Operator II vs. Mobile County. The proposed date is set for Thursday, November 2, 2023, at 1:00 p.m.
7. Board Member Announcements/Discussion
8. Adjournment