

19-16TH Meeting of the Board
Special Meeting and Public Hearing
8:30 a.m., Tuesday, August 20, 2019

(NOTE: PLEASE TURN OFF OR MUTE ALL ELECTRONIC DEVICES)

FINAL AGENDA

1. Public hearing for consideration of comments and suggestions concerning the following requests from Mobile County:
 - (A) Adoption of the attached specification for the classification of Director of Facilities and Maintenance,
 - (B) Adoption of Salary Grade 27, \$7,628.94 - \$12,196.00, for the classification of Director of Facilities and Maintenance,
2. If Item One is approved, Mobile County requests the creation of one (1) position of Director of Facilities and Maintenance for the Administration – Building Maintenance Department.
3. Public hearing for consideration of comments and suggestions concerning the request from the City of Mobile for the amendment of Salary Grade 12, \$2,574.03 - \$4,114.98, to Salary Grade 11, \$2,450.00 - \$3,916.69, for the classification of Paramedic.
4. Public hearing for consideration of comments and suggestions concerning the following requests from the Mobile Housing Board:
 - (A) Amendment of the attached specification for the classification of Housing Technician, in title and body, to Housing Specialist I,
 - (B) Adoption of the attached specification for the classification of Housing Specialist II,
 - (C) Adoption of Salary Grade 14, \$2,983.31 - \$4,769.27, for the classification of Housing Specialist II.
5. If Item Four is approved, the Mobile Housing Board requests the creation of two (2) positions of Housing Specialist II.
6. Have the Board set a date for a public hearing for consideration of comments and suggestions concerning the following requests from Mobile County:
 - (A) Adoption of the attached specification for the classification of Administrative Office Manager,

- (B) Adoption of Salary Grade 18, \$3,461.79 - \$5,534.19, for the classification of Administrative Office Manager.
7. The Mobile County License Commission requests approval to extend the eligible list for Tag/Title/License Specialist I, which expires on October 31, 2019, for a period of six (6) months.
 8. The Director reports receipt of a letter from Mayor Terry Williams, Town of Mount Vernon, requesting approval of up to 17 furlough days (4 hours per week/8 hours per pay period) for all Town of Mount Vernon employees due to budgetary and cost savings reasons.
 9. The Mobile Public Library requests approval to revive the eligible list for Library Associate I, which expired on July 24, 2019, for a period of 30 days.
 10. The Director requests approval to grant a 2.5% cost-of-living adjustment to Mobile County Personnel Department employees, effective August 31, 2019.
 11. The Director reports receipt of a request for approval of extension of Injured with Pay for Charles Benning, Crew Chief with the Mobile Area Water and Sewer System, for the period of August 2, 2019 through September 25, 2019, as specified in the submitted letter. Mr. Benning exhausted his 1,040 hours on December 26, 2016.
 12. The Director reports receipt of a letter from Jimme Bishop for a supplemental written examination for Property Appraiser I. Ms. Bishop states she was absent for the examination on Wednesday, August 14, 2019, due to pre-arranged, pre-planned, and non-refundable out-of-the-country travel arrangements from the dates of August 13 – 27, 2019, made prior to the date and time of the examination.
 13. The Director reports approval of a 22.5% special merit increase for Elicia Brown, Office Assistant II with the Mobile Housing Board. Ms. Brown currently serves as the assistant and liaison to the Housing Board Executive Director. Ms. Brown's excellent administrative proficiency, expertise, and skills provide vital support for the Executive Director and the Board of Commissioners. She is a competent and accomplished professional with extensive knowledge and insight on the jurisdiction, its policies, practices, and procedures. Ms. Brown's role is very much valued and fundamental to the agency providing invaluable assistance and resources for the executive team, colleagues, clients, and the general public.
 14. The Director reports approval for the creation of the following jurisdictional positions:
 - (A) Creation of one (1) position of Public Service Supervisor II for the Mobile County Environmental Enforcement Department # 11,
 - (B) Creation of one (1) additional position of Police Officer for the City of Creola,

- (C) Creation of four (4) positions of Tour Guide for the City of Mobile Mayor's Office,
 - (D) Creation of six (6) positions of Museum Attendant, part-time, for the City of Mobile Mayor's Office,
 - (E) Creation of two (2) positions of Museum Attendant, for the City of Mobile Mayor's Office,
 - (F) Creation of one (1) position of Museum Attendant Supervisor for the City of Mobile Mayor's Office.
15. The Director reports receipt of the following jurisdictional holiday schedules:
- (A) 2019 – 2020 Fiscal Year Holiday Schedule for the Water Works and Sewer Board of the City of Prichard,
 - (B) 2019 – 2020 Fiscal Year Holiday Schedule for the Mobile County Personnel Department.
16. In compliance with Mobile County Personnel Department Policy 156.1:
- (A) The Director reports receipt of a letter from the City of Mobile that determination concerning cost of living increases, bonuses, or other employee compensation requests will be made after the beginning of the 2019-2020 Fiscal Year.
 - (B) The Director reports receipt of a letter from the Mobile Public Library that consideration concerning pay adjustments adopted or proposed in compliance with the City of Mobile will be granted to Library employees, and that determination will be made after the beginning of the 2019-2020 Fiscal Year.
17. The Director reports receipt of a request for continuance filed by David Barnett, Attorney for Mr. Brazier, for the appeal from dismissal for Newman Brazier, Jr., former Police Officer with the City of Mobile Department, which is currently scheduled for September 19, 2019. Mr. Barnett has conflicts and requests the hearing be rescheduled.
18. Have the Board set a date for a public hearing concerning the following appeals:
- (A) Appeal from dismissal filed by Bernard Cooper, former Public Service Worker I with the City of Mobile Parks and Recreation - Parks Maintenance Department.

- (B) Appeal from dismissal filed by Melinda Dawkins, former Housing Manager II with the Mobile Housing Board.

- 19. The Director recommends that the following Orders of the Board be spread fully upon the minutes:
 - (A) Jason Miller vs. City of Mobile,
 - (B) Robert Hahlen vs. City of Mobile.

- 20. Approval of the following meeting and hearing minutes of the Board:
 - (A) 19 – 15TH meeting held August 6, 2019,
 - (B) 19 – 15TH addendum held August 6, 2019,
 - (C) 19 – 17TH hearing held August 6, 2019,
 - (D) 19 – 18TH hearing held August 8, 2019.

- 21. Comments from the Director.

- 22. Business items from Board Members.