

ENGINEER II - Supplemental Questionnaire

INSTRUCTIONS: The purpose of the Supplemental Questionnaire is to identify your job related qualifications. The Application and Supplemental Questionnaire must be **fully** completed. Work history listed in the Supplemental Questionnaire **must** also be provided in the Application. Your Application, Supplemental Questionnaire, College Transcripts, and other material will be reviewed and a score assigned based on information submitted.

Failure to submit a Supplemental Questionnaire or answer all questions will result in disqualification. A resumé will **not be accepted** as a substitute for full completion of the required Application and Supplemental Questionnaire. If more space is needed attach additional sheets, limit each response to ½ page.

For positions requiring college education, a legible official or student transcript (copies accepted) issued by the institution must be submitted for verification or you will be disqualified. Computer downloads of student records, grade/advisor reports, degree plans, class schedules, etc. will not satisfy this requirement. For positions that do not require college education, providing transcripts may increase your score and ranking on the employment register. To receive credit for other courses, classes or seminars, a copy of certificate(s) should be submitted with each Application.

FAILURE TO ANSWER ALL QUESTIONS WILL RESULT IN DISQUALIFICATION.

1. This position requires a minimum of a bachelor's degree from a recognized college or university in civil or electrical engineering. Describe your educational background. List the name(s) of the school(s) attended, degree(s) awarded, major(s) and date(s) degree(s) conferred.

TRANSCRIPTS MUST BE SUBMITTED WITH APPLICATION FOR POSITIONS REQUIRING COLLEGE EDUCATION

2. Do you possess a State of Alabama Professional Engineer (PE) License?

Yes _____ No _____

If so, indicate your license number _____

FAILURE TO SUBMIT A LEGIBLE COPY OF YOUR CURRENT STATE OF ALABAMA PROFESSIONAL ENGINEER LICENSE WITH YOUR APPLICATION WILL RESULT IN DISQUALIFICATION

For the following questions, indicate the name(s) of your employer(s), your title(s), duties, responsibilities and the length of time duties were performed with *each* employer.

3. This position requires a minimum of three years' progressively responsible experience in engineering and public works activities, including a minimum of one years' supervisory experience. Provide examples of your work experience in the following areas:

A. Public works construction:

For the following questions, indicate the name(s) of your employer(s), your title(s), duties, responsibilities and the length of time duties were performed with *each* employer.

B. Water and/or sanitary sewer construction:

C. Supervisory experience (including number directly supervised):

D. Other responsible engineering experience:

4. Provide examples of your work experience which demonstrate your ability to study major engineering problems and render decisions on alternative courses of action.

5. Provide examples of your experience that demonstrate your knowledge and ability to review building, use and public construction permits for compliance with applicable codes, regulations and special conditions.

6. Provide examples of your work experience which demonstrate your ability to plan, schedule and supervise the activities of professional, sub-professional and inspectional personnel.

7. Provide examples of your work experience which demonstrate your ability to establish and maintain effective working relationships with consultants, employees, public officials and the general public.

Certification of Applicant: I hereby certify that I am the author of this questionnaire and that all information presented is true and based on my background, education and experience. I agree and understand that misstatements or omissions of material facts herein may forfeit my rights to employment under the jurisdiction of the Personnel Board for Mobile County.

_____ Date _____ Signature _____
