

18-14TH Meeting of the Board
Regular Meeting and Public Hearing
8:30 a.m., Tuesday, July 3, 2018

(NOTE: PLEASE TURN OFF OR MUTE ALL ELECTRONIC DEVICES)

FINAL AGENDA

1. Public hearing for consideration of comments and suggestions concerning the following requests from the Mobile County Commission:
 - (A) Adoption of the attached specification for the classification of Payroll Specialist,
 - (B) Adoption of Salary Grade 14, \$2,773.60 - \$4,434.02, for the classification of Payroll Specialist,
 - (C) Adoption of the attached specification for the classification of Human Resources Assistant,
 - (D) Adoption of Salary Grade 12, \$2,512.75 - \$4,017.00, for the classification of Human Resources Assistant,
 - (E) Adoption of the attached specification for the classification of Kennel Technician II,
 - (F) Adoption of Salary Grade 11, \$2,391.67 - \$3,823.44, for the classification of Kennel Technician II,
 - (G) Amendment of the attached specification for the classification of Kennel Technician, in title and body, to Kennel Technician I,
 - (H) Amendment of Salary Grade 13, \$2,639.95 - \$4,220.36, to Salary Grade 14, \$2,773.60 - \$4,432.02, for the classification of Electronic Systems Analyst I,
 - (I) Amendment of Salary Grade 16, \$3,061.54 - \$4,894.32, to Salary Grade 17, \$3,216.53 - \$5,142.10, for the classification of Electronic Systems Analyst II,
 - (J) Amendment of Salary Grade 18, \$3,379.36 - \$5,402.42 to Salary Grade 19, \$3,550.44 - \$5,675.92, for the classification of Electronic Systems Analyst Supervisor.

2. If Item One is approved, the Mobile County Commission requests approval for the following actions:
 - (A) Creation of one (1) position of Payroll Specialist for the Administration – County Commission Miscellaneous # 2 Department,
 - (B) Creation of one (1) position of Human Resources Assistant for the Administration – County Commission Miscellaneous #2 Department,
 - (C) Creation of one (1) position of Kennel Technician II for the Administration – Animal Control Department.

3. Public hearing for consideration of comments and suggestions concerning the following requests from the City of Mobile:
 - (A) Adoption of the attached specification for the classification of Fingerprint Examiner,
 - (B) Adoption of Salary Grade 13, \$2,639.95 - \$4,220.36, for the classification of Fingerprint Examiner,
 - (C) Amendment of the attached specification for the classification of Police Data Systems Administrator, in title and body, to Data Systems Administrator,
 - (D) Amendment of the attached specification for the classification of Police Data Systems Coordinator, in title and body, to Data Systems Coordinator.
4. If Item Three is approved, the City of Mobile requests approval for the creation of one (1) position of Fingerprint Examiner for the Police Department.
5. Public hearing for consideration of comments and suggestions concerning the request from the City of Chickasaw for the amendment of Salary Range 42, \$2,218.00 - \$3,440.00, to Salary Range 45, \$2,567.00 - \$3,982.00, for the classification of Recreation Superintendent.
6. Public hearing for consideration of comments and suggestions concerning the request of the City of Saraland for the adoption of Salary Grade 14, \$2,983.31 - \$4,769.27, for the classification of Permit Technician.
7. If Item Six is approved, the City of Saraland requests approval for the creation of one (1) position of Permit Technician.
8. Public hearing for consideration of comments and suggestions concerning the request of the Mobile Housing Board for the amendment of Salary Grade 26, \$7,257.01 - \$11,601.42, to Salary Grade 27, \$8,010.38 - \$ 12,805.80, for the classification of Housing Board Deputy Executive Director.
9. Have the Board set a date for a public hearing for consideration of comments and suggestions concerning the request of the City of Mobile for the adoption of Salary Grade 19, \$3,550.44 - \$5,675.92, for the classification of Network Coordinator.
10. Have the Board set a date for a public hearing for consideration of comments and suggestions concerning the request of the City of Saraland for the adoption of Salary Grade 16, \$3,293.02 - \$5,264.38, for the classification of Mechanical Inspector I.
11. The Director reports receipt of a request from Kim Hastie, Revenue Commissioner, to grant a merit increase to an employee of her department, retroactively to February 10, 2018. This action is being requested because the employee did not receive her 2.5% merit increase due to a clerical error.
12. The City of Mobile requests approval for an extension of the Injured with Pay for Gerald Dueitt, Carpenter I, for the period of June 14, 2018 through July 1, 2018. Mr. Dueitt exhausted his 1,040 hours on June 13, 2018.

13. The City of Prichard requests approval to revive the eligible list for Police Captain, which expired on June 24, 2018, for a period of forty-five (45) days.
14. The Director reports approval of the following jurisdictional special merit increases:
 - (A) 5% special merit increase for Julie Patronas, Geographic Information Systems Analyst II with the City of Mobile Geographic Information Systems Department. As a GIS Analyst II, Ms. Patronas does a great job for the department in handling multiple projects and yet stays on task. Her experience and skill has been advantageous to the City this year in supporting the Mobile Fire and Rescue Department's ISO preparation along with other important projects such as the mowing and ditching contracts, facility asset inventory/mapping, and demographic analysis for multiple grant applications. Ms. Patronas holds a critical role in her department and is deemed an asset to the City of Mobile.
 - (B) 10% special merit increase for Natalie Kent, Fiscal Officer II with the City of Mobile E & D Engineering Department. Ms. Kent is an extremely valuable employee to the City of Mobile and especially to the Engineering Department. Ms. Kent has been one of the primary employees dealing with engineering's portion of integrating the Tyler accounting system. She has remained steadfast with making sure vendor payments were made accurately and timely. In addition to interfacing the Tyler system, Ms. Kent is also one of the implementers of the E-Builder system to assist with managing the CIP program. Ms. Kent's knowledge/experience allows her to multi-task for the City of Mobile to a very high degree.
 - (C) 10% special merit increase for Tony Ebright, Engineering Technician III with the City of Mobile E & D Engineering Department. Mr. Ebright is an extremely valuable employee to the City of Mobile and especially the Engineering & Public Works Departments. Mr. Ebright has been one of the primary employees dealing with the overlap of Engineering and Public Works duties. He assists Public Works with drainage issues and trouble-shooting drainage issues that are not easily determined. Mr. Ebright's dual role also helps with the City's Stormwater Management Program and mapping of the City's drainage system. Mr. Ebright's knowledge/dedication and sense of urgency are true assets to the City of Mobile.
 - (D) 10% special merit increase for David Ludwig, Energy/Environmental Specialist with the City of Mobile E & D Engineering Department. Mr. Ludwig is an extremely valuable employee to the City of Mobile and especially the Engineering Environmental Department. Mr. Ludwig has been one of the primary employees dealing with environmental issues/complaints. Mr. Ludwig routinely meets with residents to sort out environmental issues and always resolves them with an acceptable outcome for all. He has additionally provided technical support to Public Works in overhauling the City's recycling program. Mr. Ludwig is a true asset to the City of Mobile and his work improves the quality of life for all that reside in Mobile.

15. The Director reports receipt of letters from the following jurisdictions advising of consideration of a possible bonus, incentives, and/or possible raise after October 1ST and will notify the Personnel Board when a decision has been made for fiscal year 2018-2019:
 - (A) Mobile County Emergency Management Agency,
 - (B) City of Mobile,
 - (C) Board of Water and Sewer Commissioners of the City of Saraland.

16. The Director reports receipt of the following jurisdictional holiday schedules:
 - (A) 2018 – 2019 Fiscal Year Holiday Schedule for the City of Chickasaw,
 - (B) 2018 – 2019 Fiscal Year Holiday Schedule for the Utilities Board of the City of Chickasaw.

17. The Director reports approval of the creation of the following jurisdictional positions:
 - (A) Creation of one (1) additional position of Sheriff's Lieutenant for the Mobile County Sheriff's Office,
 - (B) Creation of two (2) additional positions of Engineering Manager for the City of Mobile Engineering Department,
 - (C) Creation of one (1) position of Public Service Supervisor I for the City of Mobile Parks & Recreation Forestry Department,
 - (D) Creation of two (2) additional positions of Crew Chief for the Mobile Area Water and Sewer System.

18. Have the Board ratify its approval of the final continuance request filed by Buzz Jordan, Attorney for Mr. Fraley, to postpone the appeal hearing for Jason Fraley that was scheduled for June 21, 2018, and reschedule the hearing.

19. Have the Board set dates for a public hearing concerning the following employee appeals:
 - (A) Appeal from dismissal filed by Roy Solomon, former Juvenile Detention Officer with the Strickland Youth Center,
 - (B) Appeal from suspension filed by Bobby Myers, Public Service Supervisor I with the Mobile County Public Works Road and Bridge Camp II,
 - (C) Appeal from dismissal filed by Shermeka Turner, former Tag, Title, and License Specialist I with the Mobile County License Commission.

20. The Director reports receipt of a letter from Henry Brewster, Attorney for Jaime Podratz, former Park Ranger II with the Mobile County Administration Chickasabogue Park Department, requesting to withdraw submission of the appeal from dismissal for Mr. Podratz currently scheduled for July 31, 2018, and cancel the hearing.

21. The Director recommends that the Order of the Board concerning Michael Simpson be spread fully upon the minutes.
22. Approval of the following meeting and hearing minutes of the Board:
 - (A) 18-12TH meeting held June 5, 2018,
 - (B) 18-13TH meeting held June 19, 2018,
 - (C) 18-10TH hearing held June 7, 2018,
 - (D) 18-11TH hearing held June 19, 2018,
 - (E) 18-12TH hearing held June 19, 2018.
23. Comments from the Director.
24. Business items from Board Members.